



**RAYMOND F. KRAVIS CENTER FOR THE PERFORMING ARTS.  
LICENSEE INFORMATION SUMMARY**

PLEASE COMPLETE THIS FORM IN ITS ENTIRETY AND RETURN IT WITH YOUR SIGNED THEATER LICENSE AGREEMENT. IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT KATHLEEN HANSEN AT 561-651-4322.

LICENSEE NAME: ISCHOOL DISTRICT OF PALM BEACH COUNTY, FLORIDA

LICENSEE CONTACT: Tonya Johnson

TELEPHONE # 434-8120

**SECTION: I - TICKETING INFORMATION**

TICKETS ARE REQUIRED FOR ALL EVENTS, PLEASE COMPLETE THIS FORM AND RETURN WITH YOUR DATE CONFIRMATION AGREEMENT.

EVENT NAME/ATTRACTION Palm Beach County School District Graduations  
THEATER/VENUE **Dreyfoos Hall**

DAY: Wednesday - Saturday, DATES: May 25 – 28, 2005 TIME: See attached.

**TICKET PRICES:**

**1. DREYFOOS HALL:**

\$ _____ ORCH PIT	\$ _____ ORCHESTRA
\$ _____ GRAND TIER & G.T BOXES	\$ _____ LOGE & LOGE BOXES
\$ _____ MEZZANINE & MEZZ BOXES	\$ _____ BALCONY

2. **RINKER PLAYHOUSE:** Theater Set-up \_\_\_\_\_  
(Check One) Cabaret set-up \_\_\_\_\_  
Other \_\_\_\_\_

TICKET PRICES: \$ \_\_\_\_\_  
\$ \_\_\_\_\_

Tickets are: Reserved \_\_\_\_\_ General Admission \_\_\_\_\_

3. **GOSMAN AMPHITHEATER:**

TICKET PRICES: \$ \_\_\_\_\_  
\$ \_\_\_\_\_

Tickets are: Reserved \_\_\_\_\_ General Admission \_\_\_\_\_

TICKET SALE DATE: KRAVIS CENTER MEMBERS \_\_\_\_\_  
GENERAL PUBLIC \_\_\_\_\_  
OTHER \_\_\_\_\_

TICKETS ARE AVAILABLE THROUGH:  
(Check all applicable) KRAVIS CENTER'S BOX OFFICE \_\_\_\_\_  
TICKETMASTER \_\_\_\_\_  
LICENSEE BOX OFFICE \_\_\_\_\_

TICKET TEXT: Line 1 is in LARGE BOLD PRINT. Line 2 is in SMALLER PRINT. Twenty (20) characters are available per line (Include spaces and punctuation when counting).

TICKET TEXT: Line One \_\_\_\_\_  
Line Two \_\_\_\_\_

Opening Act information: \_\_\_\_\_

Seats held for promotional purposes: YES \_\_\_ NO \_\_\_ HOW MANY? \_\_\_\_\_

LOCATION: \_\_\_\_\_.

Seats held for Sound Equipment: YES \_\_\_ NO \_\_\_ LOCATION: \_\_\_\_\_.

Will you have Group Sales?      YES \_\_\_ NO \_\_\_

PLEASE NOTE: Theater configuration CANNOT be changed once tickets are on sale.

Please note Seating Addendum for seat locations required by the Kravis Center For The Performing Arts.

**SECTION II. SETTLEMENT FINANCIAL INFORMATION**

SETTLEMENT CONTACT: \_\_\_\_\_

ARE YOU SALES TAX EXEMPT?      YES \_\_\_ NO \_\_\_

**IF YES, PLEASE ATTACH A COPY OF YOUR SALES TAX EXEMPTION CERTIFICATE OR SEND DIRECTLY TO THE ATTENTION OF YOUR EVENT SERVICES COORDINATOR.**

ARE YOU A QUALIFIED NOT-FOR-PROFIT ORGANIZATION?      YES      NO

**IF YES, PLEASE ATTACH A COPY OF YOUR NOT-FOR-PROFIT DETERMINATION LETTER RECEIVED FROM THE IRS OR SEND IT DIRECTLY TO YOUR EVENT SERVICES COORDINATOR.**

WILL YOU BE PROVIDING YOUR OWN INSURANCE COVERAGE FOR THIS EVENT?  
YES \_\_\_\_\_ NO \_\_\_\_\_.

**IF YES, PLEASE ATTACH A COPY OF YOUR INSURANCE CERTIFICATE OR SEND IT DIRECTLY TO YOUR EVENT SERVICES COORDINATOR. IF YOU WOULD LIKE TO PURCHASE INSURANCE THROUGH THE KRAVIS CENTER, PLEASE INFORM US IMMEDIATELY SO THAT THE NECESSARY ARRANGEMENTS CAN BE MADE. THE FEE FOR THIS COVERAGE WILL BE BILLED TO YOU AT SETTLEMENT.**

NOTE THAT THE ABOVE FINANCIAL INFORMATION MATTERS MUST BE FINALIZED (INCLUDING DOCUMENTATION RECEIVED) WITH YOUR EVENT SERVICES COORDINATOR TO ENSURE TIMELY AND ACCURATE PROCESSING OF YOUR EVENT SETTLEMENT.

AS NOTED IN SECTION 7 C & D OF THE THEATER LICENSE AGREEMENT, YOU ARE RESPONSIBLE FOR THE COSTS ASSOCIATED WITH STAGE LABOR AND OTHER TECHNICAL REQUIREMENTS FOR YOUR EVENT. NOTE THAT A COMPLETE

TECHNICAL SPECIFICATION PACKAGE IS AVAILABLE AT WWW.KRAVIS.ORG FOR ALL KRAVIS CENTER PERFORMANCE VENUES.

**SECTION III. – EVENT INFORMATION**

IN ORDER TO ENSURE THE SMOOTH AND EFFICIENT RUNNING OF YOUR EVENT, IT IS IMPERATIVE THAT THE FOLLOWING QUESTIONS BE ANSWERED.

WHAT IS THE ANTICIPATED RUNNING TIME OF YOUR EVENT? \_\_\_ HRS. \_\_\_ MINS.

- 1. FIRST HALF \_\_\_\_\_ MINS  
INTERMISSION \_\_\_\_\_ MINS  
SECOND HALF \_\_\_\_\_ MINS

2. WILL YOU BE PROVIDING A PROGRAM FOR THIS EVENT: YES \_\_\_ NO \_\_\_.  
PLEASE ATTACH A COPY IF YOU ARE.

3. WILL YOU REQUIRE VALET PARKING FOR THIS EVENT? YES \_\_\_ NO \_\_\_\_\_.  
IF YOU ARE HOSTING VALET SERVICES FOR YOUR GUESTS, YOU WILL HAVE TO GUARANTEE A MINIMUM OF TWENTY (20) CARS AT \$10.00 PER CAR.

4. WILL THERE BE AUDIENCE/ACTORS INTERACTION? YES \_\_\_\_\_ NO \_\_\_\_\_.

5. WILL YOU REQUIRE EASELS FOR SIGNAGE? YES \_\_\_\_\_ NO \_\_\_\_\_.  
HOW MANY? \_\_\_\_\_.

6. DO YOU PLAN TO SELL CONCESSION ITEMS? YES \_\_\_ NO \_\_\_\_\_.

WILL YOU BE PROVIDING SOMEONE TO SELL CONCESSION ITEMS?  
YES \_\_\_\_\_ NO \_\_\_\_\_.

7. WILL YOU BE HAVING ANY SPECIAL ARTISTS/GUESTS SPEAKERS?

YES \_\_\_\_\_ NO \_\_\_\_\_. IF YES, PLEASE LIST THEIR NAMES:

\_\_\_\_\_

\_\_\_\_\_

8. PLEASE LIST THE NAMES OF YOUR BACKSTAGE PERSONNEL:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TELL US ABOUT YOUR EVENT: \_\_\_\_\_

\_\_\_\_\_

THANK YOU VERY MUCH FOR PROVIDING US WITH THE ABOVE INFORMATION. IF YOU HAVE ANY QUESTIONS OR CONCERNS, PLEASE DO NOT HESITATE TO CONTACT YOUR EVENT SERVICES COORDINATOR.